



## Annual General Meeting

held via Conference Call and In Person at CNC

on Saturday, December 14, 2024 at 11 am

### MINUTES

1. Welcome, Introductions and Roll Call – Paul Collard  
In Person: Ken Simon, Mary Burkholder, Phillip DeVries, Karen Andros, Gerry Thiessen and Paul Collard  
Conference Call: Jeff Craig  
Regrets: Gerd Erasmus, Sara Hara

2. Call to order – Paul Collard at 11:05 am.

3. Approval of the Agenda

**Motion from Jeff Craig to accept agenda - carried**

4. Minutes of the December 16, 2023 AGM Meeting.

**Motion from Ken Simon they be accepted as circulated - carried.**

5. Board of Directors Report: Paul Collard

Paul read out the report that was circulated

**Motion from Karen Andros to accept report as circulated - carried**

6. Treasurers Report – Ken Simon

Ken read out the summary report.

**Action Completed– Ken Simon to send Karen Andros an electronic copy of this report to be saved**

**Motion from Mary Burkholder to accept report – carried.**

7. Audit Report: Paul Collard

Paul Collard read an explanation in regards to this report. Paul Collard and Phillip DeVries attended this audit on October 11, 2024 for the Fiscal Year September 01, 2023 to August 31, 2024.

**Action – Paul Collard to send Karen Andros a copy of this report signed off by himself and Phillip DeVries.**

8. Financial statements for 2024 – Ken Simon

**Motion from Ken Simon that the final Financial Statements be accepted – carried**

**Action – Ken Simon to send Karen Andros a copy of the approved document signed by Ken Simon and Paul Collard.**

**Action – Ken Simon to send the Financial Statements, Directors report to Kathy LaForge for entry onto the website.**

9. Election of Directors

Nominations: Jeff Craig, Sara Hara and Karen Andros.

Paul Collard called 3 times for any more nominations and there were none. Paul Collard declared all 3 nominations as elected for 2-year terms.

10. Other Business

Thanks very much to retiring director Mary Burkholder and we really appreciated having her on the board.

**11. Motion from Karen Andros to adjourn the meeting at 11:20 am.**

Minutes submitted by: Karen Andros