

**Vanderhoof Community Foundation**

**Financial Statements**

**August 31, 2019**

**(Prepared by Management)**

Statement of Financial Position

Statement of Operations Fund

Statement of Endowment Fund

Statement of Changes in Net Assets

Dale MacKay Fundraising Event

Canada Foundations Conference in Victoria

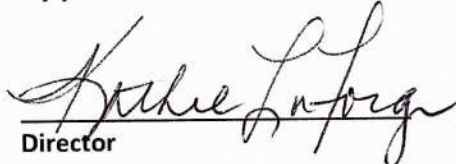
Brian Minter Fundraising Event

Notes to the Financial Statements

**Vanderhoof Community Foundation**  
**Statement of Financial Position**  
**As at August 31, 2019**  
**(Prepared by Management)**

|                       | <u>2019</u>           | (Note 6)<br>(Restated)<br><u>2018</u> |
|-----------------------|-----------------------|---------------------------------------|
| <b>Assets</b>         |                       |                                       |
| <b>Current</b>        |                       |                                       |
| Cash                  | 6,033                 | 3,651                                 |
| Prepaid insurance     | <u>546</u>            | <u>460</u>                            |
|                       | <u>6,579</u>          | <u>4,111</u>                          |
| <b>Endowment Fund</b> |                       |                                       |
| Capital               | 204,020               | 200,830                               |
| Stability Reserve     | 21,422                | 19,011                                |
| Undistributed Income  | nil                   | nil                                   |
| Available to Grant    | <u>5,369</u>          | <u>nil</u>                            |
|                       | <u>230,811</u>        | <u>219,841</u>                        |
| <b>Total</b>          | <b><u>237,390</u></b> | <b><u>223,952</u></b>                 |
| <b>Liabilities</b>    |                       |                                       |
| <b>Current</b>        |                       |                                       |
| Accounts payable      | nil                   | nil                                   |
| Grants payable        | <u>400</u>            | <u>nil</u>                            |
|                       | <u>400</u>            | <u>nil</u>                            |
| <b>Net Assets</b>     |                       |                                       |
| Endowment Fund        | 230,811               | 219,841                               |
| Operations Fund       | <u>6,179</u>          | <u>4,111</u>                          |
|                       | <u>236,990</u>        | <u>223,952</u>                        |
| <b>Total</b>          | <b><u>237,390</u></b> | <b><u>223,952</u></b>                 |

**Approved on behalf of the Board**

  
 Director

  
 Director

**Vanderhoof Community Foundation  
Statement of Operations Fund  
For the Year Ended August 31, 2019  
(Prepared by Management)**

|  | <u>2019</u>         | <u>2018</u>         |
|--|---------------------|---------------------|
| <b>Revenue</b>                               |                     |                     |
| Dale MacKay Event (see schedule)             | 3,059               | nil                 |
| Vanderhoof Forestry Golf Scramble            | 1,500               | nil                 |
| Brian Minter Event (see schedule)            | nil                 | 4,292               |
| Directors Contributions                      | <u>52</u>           | <u>nil</u>          |
|  | <u>4,611</u>        | <u>4,292</u>        |
| <b>Expense</b>                               |                     |                     |
| Directors' and general liability insurance   | 1,191               | 645                 |
| Canada Foundations Conference (see schedule) | 1,065               | nil                 |
| Website design, creation and hosting fee     | 60                  | 142                 |
| Banner and signs                             | 52                  | nil                 |
| Supplies                                     | 49                  | nil                 |
| Society fees                                 | 40                  | 90                  |
| Bank charges                                 | 33                  | 24                  |
| Printing                                     | 28                  | nil                 |
| Friends of foundation                        | <u>25</u>           | <u>nil</u>          |
|  | <u>2,543</u>        | <u>901</u>          |
| <b>Excess Revenue over Expense</b>           | <b><u>2,068</u></b> | <b><u>3,391</u></b> |

**Vanderhoof Community Foundation  
Statement of Endowment Fund  
For the Year Ended August 31, 2019  
(Prepared by Management)**

|   | <u>2019</u>           | <u>2018</u>           |
|---|-----------------------|-----------------------|
| <b>Total Fund Balance, Beginning of Period</b>        | <b>219,841</b>        | <b>182,493</b>        |
| <b>Capital:</b>                                       |                       |                       |
| Balance, beginning of period                          | 200,830               | 175,230               |
| Donations received                                    | <u>3,190</u>          | <u>25,600</u>         |
| Balance, end of period                                | <u>204,020</u>        | <u>200,830</u>        |
| <b>Stability Reserve:</b>                             |                       |                       |
| Balance, beginning of period                          | 19,011                | 7,263                 |
| Transfer from/(to) capital                            | nil                   | nil                   |
| Transfer from/(to) Available to Grant                 | (2,500)               | nil                   |
| Transfer from (to) undistributed income               | <u>4,911</u>          | <u>11,748</u>         |
| Balance, end of period                                | <u>21,422</u>         | <u>19,011</u>         |
| <b>Undistributed Income:</b>                          |                       |                       |
| Income: Interest, dividends and realized gains        | 10,005                | 7,673                 |
| Income: Change in unrealized capital gains and losses | <u>2,492</u>          | <u>6,326</u>          |
|   | 12,497                | 13,999                |
| Deduct: Administration fees                           | <u>(2,217)</u>        | <u>(2,251)</u>        |
| Undistributed Income, net                             | 10,280                | 11,748                |
| Transfer from (to) Stability Reserve                  | (4,911)               | (11,748)              |
| Transfer from (to) Available to Grant                 | (5,369)               | nil                   |
| Transfer from (to) Other Funds                        | <u>nil</u>            | <u>nil</u>            |
| Balance, End of Period                                | <u>nil</u>            | <u>nil</u>            |
| <b>Available to Grant:</b>                            |                       |                       |
| Balance, beginning of period                          | nil                   | nil                   |
| Transfer from (to) Capital for granting               | nil                   | nil                   |
| Transfer from (to) Stability Reserve for granting     | 2,500                 | nil                   |
| Transfer from (to) Undistributed Income for granting  | 5,369                 | nil                   |
| Transfer from (to) Other Funds                        | <u>nil</u>            | <u>nil</u>            |
| Subtotal  | 7,869                 | nil                   |
| Grants Disbursed                                      | <u>(2,500)</u>        | <u>nil</u>            |
| Balance, End of Period                                | <u>5,369</u>          | <u>nil</u>            |
| <b>Total Fund Balance, End of Period</b>              | <b><u>230,811</u></b> | <b><u>219,841</u></b> |

**Vanderhoof Community Foundation  
Statement of Changes in Net Assets  
For the Year Ended August 31, 2019  
(Prepared by Management)**

|                                 | Operations<br>Fund | (Note 6)<br>(Restated)<br>Endowment<br>Fund | 2019<br>Total  | (Note 6)<br>(Restated)<br>2018<br>Total |
|---------------------------------|--------------------|---|----------------|---|
| Net assets, beginning of period | 4,111              | 219,841                                     | 223,952        | 183,213                                 |
| Excess of revenue over expense  | <u>2,068</u>       | <u>10,970</u>                               | <u>13,038</u>  | <u>40,739</u>                           |
| Net assets, end of period       | <u>6,179</u>       | <u>230,811</u>                              | <u>236,990</u> | <u>223,952</u>                          |

**Vanderhoof Community Foundation  
Dale MacKay Fundraising Event  
May 4, 2019  
For the Year Ended August 31, 2019  
(Prepared by Management)**

**Revenue**

|   |              |
|---|--------------|
| Ticket Sales (90 x \$25 = \$2,250)      | 2,250        |
| Four Rivers Co-op Sponsorship           | 5,000        |
| Costs donated by directors (Memo below) | <u>356</u>   |
| Total revenue                           | <u>7,606</u> |

**Expense**

|   |              |
|---|--------------|
| Dale MacKay Holdings Inc. presentation fee        | 3,675        |
| Airfare for Dale MacKay                           | 436          |
| Advertising and printing                          | 276          |
| Host dinner social (Dale MacKay & special guests) | <u>160</u>   |
| Total expense                                     | <u>4,547</u> |

**Net funds raised from Dale MacKay event of May 4, 2019** **3,059**

**Memo:**

|   |            |
|---|------------|
| Director donations for costs:                         |            |
| Fiona – posters, tickets, Dale MacKay dinner & Gander | 245        |
| Roy – Omineca Express                                 | 50         |
| Kathie – Co-op table & Dale MacKay dinner             | 41         |
| Ken – Dale MacKay dinner                              | <u>20</u>  |
|   | <u>356</u> |

**Vanderhoof Community Foundation  
Canada Foundations Conference in Victoria  
For the Year Ended August 31, 2019  
(Prepared by Management)**

**Revenue**

|                                     |              |
|-------------------------------------|--------------|
| District of Vanderhoof grant in aid | 2,000        |
| Canada Foundations bursary          | <u>812</u>   |
|                                     | <u>2,812</u> |

**Expense**

|                                   |              |
|-----------------------------------|--------------|
| Conference fees for two directors | 1,845        |
| Travel and accommodation          | <u>2,032</u> |
|                                   | <u>3,877</u> |

**Excess Expense over Revenue**

|                           |              |
|---------------------------|--------------|
| Paid from operating funds | <u>1,065</u> |
|---------------------------|--------------|

**Vanderhoof Community Foundation**  
**Brian Minter Fundraising Event**  
**October 14, 2017**  
**For the Year Ended August 31, 2019**  
**(For comparative purposes)**  
**(Prepared by Management)**

|   | <u>2018</u>         |
|---|---------------------|
| <b>Revenue</b>  |                     |
| Ticket Sales (168 x \$24 = \$4,032)                                 | 4,032               |
| Sponsorship   | <u>1,425</u>        |
| Total revenue   | <u>5,457</u>        |
| <br><b>Expense</b>  |                     |
| Speaker fee   | 630                 |
| Speaker transportation  | 248                 |
| Advertising and printing  | 202                 |
| Sponsor signage   | 62                  |
| Ticket sale commission  | <u>23</u>           |
| Total expense   | <u>1,165</u>        |
| <b>Net funds raised from Brian Minter Event on October 14, 2017</b> | <b><u>4,292</u></b> |



**Vanderhoof Community Foundation  
Notes to the Financial Statements  
For the Year Ended August 31, 2019  
(Prepared by Management)**

**Note 1: Nature of Foundation and Its Business**

- The Vanderhoof Community Foundation is incorporated as a Society under the Society Act of the Province of British Columbia on the date of December 15, 2015.
- Under our constitution we are a not for profit society carrying on charitable activities. However, we are not registered as a Charity for income tax purposes. For that part we have partnered with the Prince George Community Foundation.
- The Vanderhoof Community Foundation is contracted with the Prince George Community Foundation to hold our Endowment Fund in trust and to administer our Endowment Fund and to invest our endowment fund into an investment portfolio under professional management.
- Donations to our Endowment Fund are made to the Prince George Community Foundation for the Vanderhoof Community Foundation – Endowment Fund and are eligible for official charitable tax receipts which can be claimed by the donor on their tax return for the applicable tax reduction as allowed by the Income Tax Act of Canada.
- The Vanderhoof Community Foundation is operated by a volunteer Board of Directors. We carry out separate fund raising for internal operating costs and we have no paid staff.
- The granting of funds out of the Endowment Fund is made only with the approval of the Board of Directors of the Vanderhoof Community Foundation.

**Note 2: Initial Capital Donation to the Endowment Fund**

- The start up of the Vanderhoof Community Foundation was made possible with the following major donations during the calendar years 2016 and 2017 from the following Government bodies or agency:
 

|   |                |
|---|----------------|
| ○ District of Vanderhoof                | 50,000         |
| ○ Regional District Bulkley Nechako     | 50,000         |
| ○ Northern Development Initiative Trust | <u>100,000</u> |
| Total                                   | <u>200,000</u> |

**Note 3: Endowment Fund**

- Under a written agreement between the Vanderhoof Community Foundation and the Prince George Community Foundation, the Endowment Fund monies are held by the Prince George Community Foundation. It is the Prince George Community Foundation that has charitable status as given by the Canada Revenue Agency. The Prince George Community Foundation purpose is to administer our Endowment Fund and to comply with the requirements of the *Income Tax Act of Canada* in respect of these funds.
- The Prince George Community Foundation charges an administration fee under a fair basis for their services and the amount is charged against the investment income in the Statement of Endowment Fund. The fee amount closely approximates 1% of the fund balance.

**Vanderhoof Community Foundation  
Notes to the Financial Statements  
For the Year Ended August 31, 2019  
(Prepared by Management)**

**Note 4: Stability Reserve**

- The Stability Reserve portion of the Endowment Fund is comprised of the investment earnings made on the donated capital. It is general policy to accumulate up to 10.5% of capital amount from year to year within the stability reserve and the excess annual earnings are then considered available to grant or for other purposes. However, the directors may draw from the stability reserve to carry out the Foundation's charitable purposes.
- At the end of fiscal year August 31, 2018, the stability reserve is calculated at 9.466% of 200,830 capital balance = 19,011.
- At the end of fiscal year August 31, 2019, the stability reserve is calculated at 10.5% of 204,020 capital balance = 21,422.

**Note 5: Valuation of Endowment Fund Assets**

- The endowment fund assets are primarily invested in marketable securities. These assets are recorded on a fair market basis based on trading values at the end of each business trading day. The unrealized capital gains and losses are recognized in these financial statements as reported in the investment income within the Statement of Endowment Fund.

**Note 6: Restated 2018 Comparative Amounts**

- The Prince George Community Foundation post audit adjusted Statement of Endowment Fund for the Vanderhoof Community Foundation for the year ended August 31, 2018 was not acted upon until December 6, 2019. Whereas, the Vanderhoof Community Foundation reported its 2018 Endowment Fund from the "unofficial pre-audit" endowment statement as provided by the Prince George Community Foundation. An adjustment is required for the August 31, 2018 fiscal year to reduce the "income from interest, dividends and realized gains" amount by 3,034. The previous recorded income amount of 10,707 is reduced to 7,673. The stability reserve, available to grant and total fund balance are all accordingly reduced.